



# How to Apply for GI Bill® Benefits

Take these steps to start earning your degree!

## For More Information:

- Contact the Education Support Center: 866-ARNGEDU (276-4338)
- Visit Us On-line: <http://ong.ohio.gov/education>
- Contact your State Education Services Office: [ng.oh.oharng.list.g1-education@army.mil](mailto:ng.oh.oharng.list.g1-education@army.mil)

## Step 1: Apply for your Certificate of Eligibility (CoE)

- ♦ Have all of the required information before you start. You must complete the form in one session – there is no option to save and come back later
- ♦ Go to [www.va.gov](http://www.va.gov), click “Apply for Education Benefits”
- ♦ Click on “Find your education benefits form”, under “How Do I Apply?”
- ♦ Answer the questions by clicking the appropriate bubble until you reach “Apply Now”
- ♦ The VA will process your application within approx. 30 days and you will receive a Certificate of Eligibility (CoE) in the mail
- ♦ Call 888-GIBILL-1 to check the status of your application.

## Step 2: Register for Classes

- ♦ Register for classes as soon as your school’s registration period opens
- ♦ Contact your School Certifying Official (SCO) and provide a copy of your CoE

## Step 3: Verify Attendance

- ♦ While in school, you must verify your enrollment **EVERY MONTH** to receive your next monthly deposit (Except for Post-9/11 GI Bill)
- ♦ Complete your monthly verification either way:
  - Call: 1-877-823-2378
  - Go online at: [www.gibill.va.gov/wave](http://www.gibill.va.gov/wave) and verify attendance through the Web Automated Verification of Enrollment (WAVE)

## Step 4: Next Semester

- ♦ Do not repeat the application on va.gov unless changing schools or degree plans
- ♦ As soon as registration for the next term opens, register for classes early and make another appointment with your SCO

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).



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