How to Apply for GI Bill® Benefits

Take these steps to start earning your degree!

Step 1: Apply for your Certificate of Eligibility (CoE)

- Have all of the required information before you start. You must complete the form in one session – there is no option to save and come back later.
- Go to [www.va.gov](http://www.va.gov), click “Apply for Education Benefits”.
- Click on “Find your education benefits form”, under “How Do I Apply?”
- Answer the questions by clicking the appropriate bubble until you reach “Apply Now”.
- The VA will process your application within approx. 30 days and you will receive a Certificate of Eligibility (CoE) in the mail.
- Call 888-GIBILL-1 to check the status of your application.

Step 2: Register for Classes

- Register for classes as soon as your school’s registration period opens.
- Contact your School Certifying Official (SCO) and provide a copy of your CoE.

Step 3: Verify Attendance

- While in school, you must verify your enrollment EVERY MONTH to receive your next monthly deposit (Except for Post-9/11 GI Bill).
- Complete your monthly verification either way:
  - Call: 1-877-823-2378
  - Go online at: [www.gibill.va.gov/wave](http://www.gibill.va.gov/wave) and verify attendance through the Web Automated Verification of Enrollment (WAVE).

Step 4: Next Semester

- Do not repeat the application on va.gov unless changing schools or degree plans.
- As soon as registration for the next term opens, register for classes early and make another appointment with your SCO.

For More Information:
- Contact the Education Support Center: 866-ARNGEDU (276-4338)
- Visit Us On-line: [http://ong.ohio.gov/education](http://ong.ohio.gov/education)
- Contact your State Education Services Office: ng.oh.oharng.list.g1-education@army.mil

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).

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