

OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER:	ANNOUNCEMENT NO: 178-2353
178th Wing 178th Wing/Public Affairs 5319 Regula Avenue, Springfield, OH 45502	SELECTING OFFICIAL: Maj Courtney Slater
Position Point of Contact (POC):	FSS POC:
MSgt Michael Hughes, PA Superintendent michael.hughes.37@us.af.mil Phone (DSN & Comm) 346-2216/937-327-2216	SSgt Andrew Magill andrew_joseph.magill@us.af.mil Phone (DSN & Comm) 346-2335
POSITION, TITLE, STATUS	NUMBER OF POSITIONS: 1
Public Affairs/0820763 Drill Status/Traditional Guardsman	
OPENING DATE: 2 February 2026	CLOSING DATE: Until Filled
MIN MILITARY GRADE: TSgt	MAX MILITARY GRADE: MSgt
MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION: 3N0X6 Click here to enter text.	
AREA OF CONSIDERATION: Open to all applicants eligible to become members of the Ohio ANG	
For FSS Use Only: ETP Approval Date: Click here to enter a date. <input type="checkbox"/> n/a	

DUTIES:

Duties and Responsibilities:

- 2.1. Prepares, edits, and distributes public affairs program material. Determines best medium and message content to reach key audiences. Advises commanders at all levels and their staffs on the internal, media operations, and community engagement implications of plans, policies, and programs. Applies communication theory and techniques to public affairs activities for most effective resource use.
- 2.2. Prepares and releases news and imagery for internal and public audiences. Establishes procedures for collecting, evaluating, and distributing products. Conducts research and interviews subject matter experts. Photographs, writes, and edits news, features, editorials, captions, and other types of copy. Reviews material for compliance with local and Air Force policy and operational security.
- 2.3. Supervises or directs documentation, broadcast, and production functions. Manages resources to support Air Force public affairs plans and programs. Coordinates messages and themes for use by internal and external audiences.
- 2.4. Determines equipment requirements, researches subject matter, and establishes shooting outlines. Performs operational equipment checks and preventative maintenance. Assists in selecting shooting locations. Determines camera angles, lighting, and special effects. Operates camera, lighting, microphones, and related equipment. Acquires data for captions, background material, cover stories, and logs. Ensures proper slating and identification.
- 2.5. Prepares photographic assignments. Coordinates with customers. Acquires imagery in controlled, uncontrolled, and combat environments. Applies principles of photographic composition. Conceives, visualizes, and produces images. Accomplishes combat documentation, investigative, informational, editorial, and other photography. Obtains data, writes captions, and cover stories. Selects and crops pictures for layouts and picture stories. Performs digital photographic acquisition processing and printing. Selects, inspects, and tests camera, and digital photographic processing systems. Determines and uses appropriate camera, lens, filters, lighting, and

accessory equipment. Obtains optimum exposures using various meters, electronic flash, and exposure control methods. Uses light intensifier tubes (night vision). Operates communications equipment to transmit, receive, and archive images, in garrison and under field conditions. Complies with copyright, reproduction, and alteration restrictions.

2.6. Performs investigative/forensic video documentation to include legal, safety, medical, and criminal requirements. Responds to natural disasters and incidents such as vehicle accidents, aircraft mishaps, suicides, homicides, domestic abuse, and sexual assault. Performs medical documentation, to include autopsies, and surgical procedures. Coordinates with medical staff to perform clinical and surgical micro and macro photography using specialized photographic cameras and lighting equipment.

2.7. Performs historical documentation. Maintains archive library and ensures appropriate accessioning of media.

2.8. Performs ground and aerial video documentation to include combat and non-combat operations.

2.9. Conducts aerial photo and video documentation and coordinates with aircraft commander to ensure proper aircraft positioning and maneuvering. Determines techniques to be used in aerial documentation. Supports scientific analysis, test documentation, and aerial documentation requirements.

2.10. Produces news and information products to support mission requirements. Develops scripts, graphics, special effects, and audio/video material. Prepares and schedules program elements and products for distribution.

2.11. Programs, directs, and hosts radio and television broadcasts. Reviews program materials for sensitivities before airing. Coordinates receipt and disposition of program materials. Operates radio and television broadcast equipment. Arranges remote broadcast coverage of special events.

2.12. Conducts media operations. Maintains liaison with media. Receives queries for news media, researches and obtains information, coordinates answers, and provides response to news media. Establishes personal contact with local and regional news media. Receives visiting news media, makes arrangements for interviews, provides briefings, and escorts media representatives. Assists with news conferences and establishes and operates media center for contingency operations. Prepares and disseminates current imagery to media outlets. Supports Joint Hometown News Service.

2.13. Conducts crisis communication. Writes and maintains accident and other contingency plans. Responds to accidents and incidents.

2.14. Conducts community engagement activities. Maintains liaison with local and regional government and civic leaders. Develops promotional material on military events of interest to surrounding civilian communities. Prepares material for presentation to civic groups and arranges for and assists military speakers. Plans base tours, orientations, and open houses for local community members.

EVALUATION PROCESS:

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

MANDATORY REQUIREMENTS:

Fully qualified in AFSC.

APPLICATION MUST CONTAIN:

OHANG Form 2, *Application for E6 and Above Vacancy*

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

OHANG Form 4, *OHANG Eligibility Checklist for Enlisted & Officer Promotions*

Any Additional Requirements (Pilot's License, Transcripts, etc.)

APPLICATION MAY CONTAIN:

Additional Options here (Cover Letter, Letters of Recommendation, etc.)

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

APPLICATION SUBMISSION:

Applications may be submitted to the POC via email at michael.hughes.37@us.af.mil or via hard copy to the following mailing address:

MAILING ADDRESS:

178th Wing, ATTN: MSgt Michael Hughes
5319 Regula Avenue
Springfield, OH 45502

APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 18 November 2020, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

All OHANG Forms are available electronically at:

<https://eis.ang.af.mil/org/121ARW/GSU/JFHQ-OH/HQregulations/Pages/default.aspx>

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