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Be sure you have a problem, not just a peeve.

(Are the cooks turning out lousy chow or was It just one bad meal)

Give your chain of command a chance to solve the problem. (Many problems must be addressed to the chain of command for resolution anyway).

If IG assistance is needed, contact your local IG first.

(IG's at higher commands will normally refer the case to the local IG for action)

✓ Be honest and don't provide misleading information.
(IGs will discover the truth quickly in most cases and there are penalties for knowingly providing false information)

Keep in mind that IGs are not policy makers.

(If a policy is flawed you can submit proposed change on a DA Form 2028)

✓ Keep in mind that IGs can only recommend, not order a resolution.

(Only Commanders can issue orders; the role of the IG is to determine the facts and advise the Commander)

Remember IGs can only resolve a case on the basis of fact.

(Your claim that a supervisor has violated the rules doesn't make it fact. A claim must be supported with evidence)

✓ Don't expect instant action on your request... Be patient. (Investigations take time, and IGs tend to have heavy workloads)

Be prepared to take "No" for the answer. (In any case "Yes" or "No", the IG will explain why)

Your Command IG is: COL Timothy Gorrell

Phone: 614-336-7030

Toll Free: 888-766-3812

To complain without fear of reprisal is the right of any Soldier, Civilian, or Family Member seeking IG help. After all, problem solving is one of the IG's primary missions.