

**STATE OF OHIO  
ADJUTANT GENERAL'S DEPARTMENT  
2825 West Dublin Granville Road  
Columbus, Ohio 43235-2789**

AGOH-HRO

16 March 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 10 March 2011.
2. Attendance: COL Tansill (CoS), LTC Mikula (Safety), LTC Caldwell (FM), LTC Capone, LTC Gladden (OccHealth), 1LT Crowe (CSMS), 1LT Vicario (Environmental), Mr. Justin Wille (Union Rep), Kathy Gulla (HRO).
3. Review of priority RAC abatement tracking.
  - (a) Parts have been ordered for the junction box at JFHQ
  - (b) The issue with the doors at Lorain has been corrected.
  - (c) CSMS/DSCC Eyewash station is still mitigated. Quotes to move either the electric box or eyewash station are being gathered.
  - (d) The Safety Office is onsite at FMS 8 this week.
4. A new maintenance report was submitted by CSMS for review. This report also contains open safety issues as well. CSMS is attempting to track all its issues with this report, but there needs to be an effective way to pull the safety issues into the Army Safety Office. DIMR/Safety/Occupational Health/AFGE will meet prior to the next Maintenance Sub-Working Group meeting to develop a communication process.
5. The next meeting is scheduled for 12 April 2011.

Kathy Gulla, Labor Relations Specialist  
Human Resources Office