



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS 180TH FIGHTER WING (ANG) (ACC)**  
**2660 S EBER RD**  
**SWANTON OH 43558-8752**

4 September 2012

MEMORANDUM FOR 180FW LOCAL PARTNERSHIP COMMITTEE (LPC) MEMBERS

FROM: 180FW LPC RECORDER

SUBJECT: LPC Meeting Minutes for 28 August 2012

1. The 180FW Local Partnership Committee met for a regular meeting on Tuesday, 28 August 2012 at 1330 hrs in the Wing Commander's Conference Room.

2. LPC Members

<u>Management Representatives</u>	<u>Present</u>	<u>Labor Representatives</u>	<u>Present</u>
Axe, Jeffery	X	Black, Mark	X
Belli, Christopher	X	Boes, Kevin	X
Dailey, Frank		Caplinger, Leroy	
Giezie, William		Chandler, David	
Managhan, Jeffrey	X	Hollingsworth, Chuck	X
Nordhaus, Steve	X	Kynard, Victor	X
Pasker, Tiffany	X	Prusakiewicz, Josh	X
Perlaky, Paul	X	Smith, Pete	X
Reed, Scott	X	Weeman, Kristin	X

Facilitators

Dickman, James (Acting) X

Guests

Bublick, Joseph, Captain X

Easler, Richard, Captain X

3. Old Business

A. Two-Year Review: [LPC Agreement #3, Smoking Shelters](#).

a. Review was put on hold - awaiting results from next Air PEC's meeting.

- Will State comply with AFI 91-203, *Air Force Consolidated Occupational Safety Instruction*.

- Status: Meeting is not until 17 September.

b. Smoking shelters by building 127 and 112 - Need to be moved.

- They are too close to the buildings.
- Has to be 33 feet away from building IAW DoD AT/FP requirements.
- Status: Shelters have still not been moved.

c. DISCUSSION/KEY POINTS ADDRESSED:

- Air PEC may take awhile to decide this issue. Should press forward with our review.
- Want to see actual laws/requirements before doing the review.
- Wait to move the shelters until after the Air PEC.
- Move the shelters now to avoid any questions during the CI. Then, move them back afterwards - until there is final word from the Air PEC.
- We have an Agreement right now. Why are we not moving the shelters?
- Because laws have changed since the shelters were originally placed and the wording is off in the Agreement.
- Safety suggested issuing out an MFR to address that the Agreement is awaiting further direction from the State before making decisions to move the shelters.
- Do the MFR, move the shelters not in compliance with the Agreement now and move them back after the CI.
- LPC started to amend the Agreement as follows:

“In collaboration, the 180FW LPC has reached an agreement on the smoking and smoking shelter issue for this installation. Smoking shelters will be placed at all new and/or existing major buildings in accordance with State law and DoD AT/FP requirements. Smoking outside of these shelters is permitted in accordance with State law. Smoking shelters (and areas surrounding) need to be kept clean and free of cigarette butts and trash.”

Versus current guidance written as:

“In collaboration, the 180FW LPC has reached an agreement on the smoking and smoking shelter issue for this installation. Smoking shelters were placed at all new and/or existing major buildings. Smoking shelters were placed in accordance with State law, Air Force safety requirements and DoD AT/FP requirements. Smoking outside of these shelters is permitted in accordance with State law. Smoking shelters (and areas surrounding) need to be kept clean and free of cigarette butts and trash.”

d. LPC had Safety and Captain Richard Easler discuss the current laws.

- State Law/Ohio Code = DTA (Designated Tobacco Areas) will be 10' from buildings 

- DoD AT/FP = 33' from load-bearing walls
- AFI 91-203 = 50' from load-bearing walls. States that local CBAs will be in compliance. 

FINAL:

Hollingsworth moved to hold off on the review of this Agreement and hold off on moving the shelters until after the next Air PEC meeting being held on 17 September. Then, the LPC would reconvene on 18 September to make final decisions.

- Kynard seconded.
- Nine members approved.
- Four members voted neutral.
- Motion Approved.

Reconvene on 18 September for a special meeting. **OPEN ITEM (MAY, 2012).**

#### 4. New Business

##### A. [LPC ERM](#) and [LPC SharePoint 2010](#) – Martin.

Record set copies of LPC documents will now be stored on the [LPC ERM](#). The [LPC SharePoint 2010](#) will display LPC Calendar items and also have quick links to documents stored in ERM. Any suggestions should be forwarded on how to make the SharePoint more useful. Item closed.

##### B. Night Flying the Week of 17 Sep – 20 Sep – Belli.

Belli moved to have to cancel this week of night flying because the runway construction will not be finished yet. Col Nordhaus seconded. All approved. Item closed.

##### C. Minimum Manning Requirements during Non-Duty Days outside of what is covered from LPC 2 – Reed.

Reed would like to see “minimum manning” set for non-duty days not currently covered by [LPC 2, Minimum Manning Requirements for Night and Holiday Flying](#).

DISCUSSION/KEY POINTS ADDRESSED:

- What about flying on Fridays? What are the minimums needed to fly – while still being safe? Then, if we don't get the minimum number of volunteers, they can cancel the flying.
- Since staffing is voluntary, this isn't an LPC issue because it isn't mandating anything to the employee's work schedule.
- Could be hard to set numbers because it would be dependent on the situation on knowing your needed numbers.

Ran out of time to continue discussion. Will be discussed further at next scheduled regular meeting. **OPEN ITEM (AUGUST, 2012).**

D. Work Schedule for 12 October (Friday) due to upcoming CI – Col Nordhaus.

Compliance Inspection occurring on Friday, 12 October. How do we get our people here to work on that Friday?

- They could work any status that they want to be in or change their work schedule.
- No flying occurring that day.
- No flying will occur on Thursday, 4 October, as well. So, for those interested, they could change their work schedule and have a 5 day weekend with the Holiday change.
- Only employees with really extreme conflicts would be excused.

DISCUSSION/KEY POINTS ADDRESSED:

- Mandate a work schedule change. Run the risk of too many employees not being here – could hurt the inspection.
- Ask employees to work - not mandate.
- We have mandated work schedule changes in the past – to include for holidays – this shouldn't be a problem to mandate now.
- Possibly only request specific Program Managers to work that Friday.
- If needed personnel are not available on Friday, work with the inspector to meet up with that person over the weekend.

MOTION 1:

Col Nordhaus moved to request that all employees would be required to work on Friday, 12 October. Employees would be able to choose what status they would be in (whether thru a work schedule change, comp time, AT, etc).

- Reed seconded.
- Seven members approved.
- One member voted neutral.
- Three members voted no.
- Motion NOT approved.

*DISCUSSION/KEY POINTS ADDRESSED:*

- *Can't mandate that everyone be here on a Friday without actually stating that you are changing the work schedule.*

MOTION 2:

Col Nordhaus moved to change the work schedule to a Tues – Fri for that week with the option for employees to change their work schedule to a Mon – Thurs, as long as they were present on the 12<sup>th</sup> in any status (i.e. comp time, AT, etc).

- Reed seconded.

- Seven members approved.
- Four members voted no.
- Motion NOT approved.

*DISCUSSION/KEY POINTS ADDRESSED:*

- *Don't "mandate" everyone be here. "Request" that they be here.*

MOTION 3:

Hollingsworth moved to have supervisors handle at lowest level to request employees to work on the 12<sup>th</sup> in whatever status or work schedule change request that the employee chooses.

- Kynard seconded.
- Four members approved.
- Six members voted neutral.
- One member voted no.
- Motion NOT approved.

*DISCUSSION/KEY POINTS ADDRESSED:*

- *Want guarantees that personnel WILL be here on that Friday. Need high percentage of employees present for the CI to be a success.*

FINAL MOTION – MOTION 4:

Hollingsworth moved to have supervisors handle at lowest level to request employees to work on the 12<sup>th</sup> in whatever status or work schedule change request that the employee chooses. Supervisors will get their numbers by the two-pay-period advance notice of the 12<sup>th</sup> and notify the Steward and Commander of employees stating that they will NOT work on 12 October. This gives the Commander the ability to see the numbers of employees not present on the 12<sup>th</sup> to see if issues will arise from that percentage and also gives Hollingsworth the ability to talk with those employees who are not choosing to work on the 12<sup>th</sup> to stress that they are really needed.

- Kynard seconded.
- Nine members approved.
- Two members voted neutral.
- MOTION APPROVED.

- E. The 180FW LPC will reconvene on 18 September 2012 at 1330 hrs in the Wing Commander's Conference Room for a special meeting.

//SIGNED//

MELISSA A. MARTIN, OHANG  
Recording Secretary, 180FW/LPC

Approved as written

//SIGNED//

CHRISTOPHER J. BELLI  
Management Chairman, 180FW/LPC

Approved as written

//SIGNED//

VICTOR T. KYNARD  
Labor Chairman, 180FW/LPC